



St David's Episcopal Church
905 E. McMurray Rd., Venetia, PA 15367, 724-941-4060, stdavidspeterstwp@gmail.com

Facility Use Application

Date of Application: _____

Contact Information:

Organization/Event: _____ Name: _____

Address: _____

Phone Number: _____ Email Address: _____

*please indicated preferred way to contact

Event Information

Date of Event: _____

Room Requested: ☐ Parish Hall ☐ Meeting Space ☐ Outdoor Space/Restrooms

Time of Event: _____ Set Up: _____ Clean up: _____

Number Expected:

Food and beverages served? ☐ Yes ☐ No

Request use of Kitchen (additional fee)? ☐ Yes ☐ No

Donation: Please see donation information below

Deposit \$100 (For Parish hall only, due at time of application to hold the date, nonrefundable if event is cancelled less than one week before the event)

Proof of insurance: Key Code Provided: ☐ Yes ☐ No Date Provided: _____

Total Donation: _____ Due Date: _____

Facility Use Donations

Parish Hall (up to 6 hours)	400 room capacity; 12 tables (60" round) and 100+ chairs available
Friday, Saturday, Sunday	\$350.00
Monday-Thursday	\$300.00
Kitchen (for use during event)	\$100.00
Various Meeting Spaces (up to 3 hrs)	\$25-\$100 depending on group size/time
Outdoor Space/restrooms:	
\$50 flat rate	

(see reverse)

Indemnification

I, _____, known heretofore as "Renter" agree to the following intending to be legally bound:

- a) Renter shall indemnify, protect, hold harmless and defend St. David's Episcopal Church, and its agents and assigns, employees, contractors, partners, directors, officers, any affiliates, and the Episcopal Diocese of Pittsburgh (collectively, "indemnified parties") from and against any and all obligations, suits, losses, judgments, actions, damages, claims or liability (including, without limitation, all costs, attorneys' fees, and expenses incurred in connection therewith) for any loss, injury or damage to any person or property whatsoever occurring in, on or about the leased premises when such injury or damage shall be caused by the act, neglect, fault of, or omission of any duty with respect to the same by renter. This includes any loss, injury or damage resulting or allegedly resulting, whether in whole or in part, from the negligence or other legally culpable conduct of any indemnified party.
- b) If any claim is made against any indemnified party, renter at its sole cost and expense, shall defend any such claim, suit or proceeding by or through attorneys satisfactory to the indemnifying party.
- c) The provisions of this section shall survive the expiration or termination of this agreement with respect to any claims or liability based on facts or circumstances occurring prior to such expiration or termination.

Signed: _____ Date: _____
(Renter)

Signed: _____ Date: _____
(Representative of St. David's Episcopal Church)

St. David's Use:

Applicaton Approved by: _____ Date: _____

Room Charge: _____ Deposit Received: _____ Balance Pd: _____

Date Rec'd: _____ Date: _____